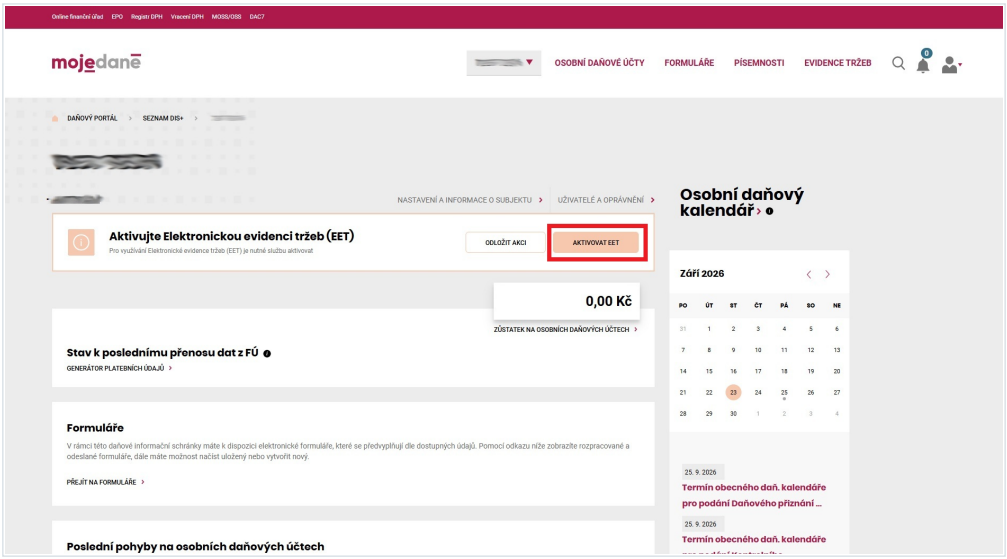
How do I activate electronic sales registration?

Instructions for DIS+ | EET 2.0

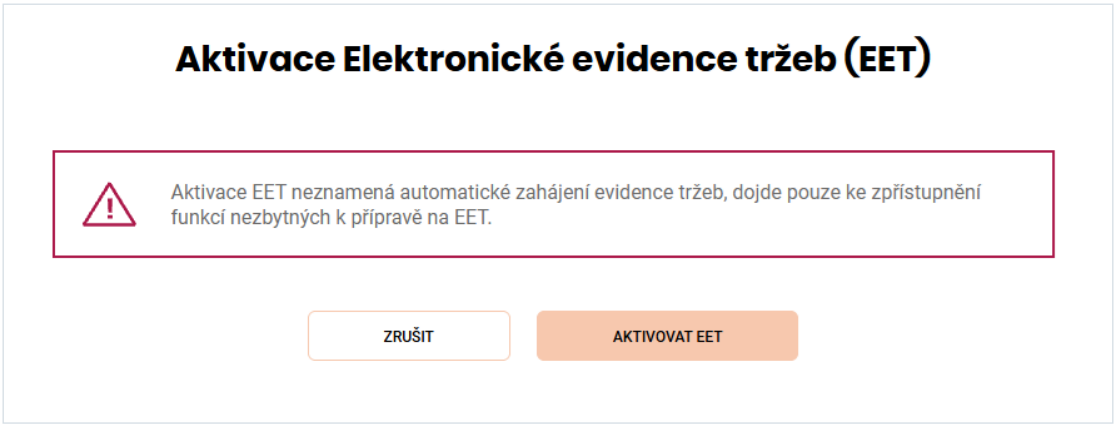
01 Activate EET in DIS+

Sign in to **Daňová informační schránka plus (DIS+)** (Tax Information Box Plus) and open the specific DIS+ tax information box.

1. Find the activation option at the top of the page and click **AKTIVOVAT EET** (activate EET).



2. The **AKTIVACE ELEKTRONICKÉ EVIDENCE TRŽEB (EET)** (electronic sales registration activation) window appears. Confirm activation by clicking **AKTIVOVAT EET** again.



Information in the confirmation window: activation does not automatically start sales registration. It makes the functions needed to prepare for EET available.

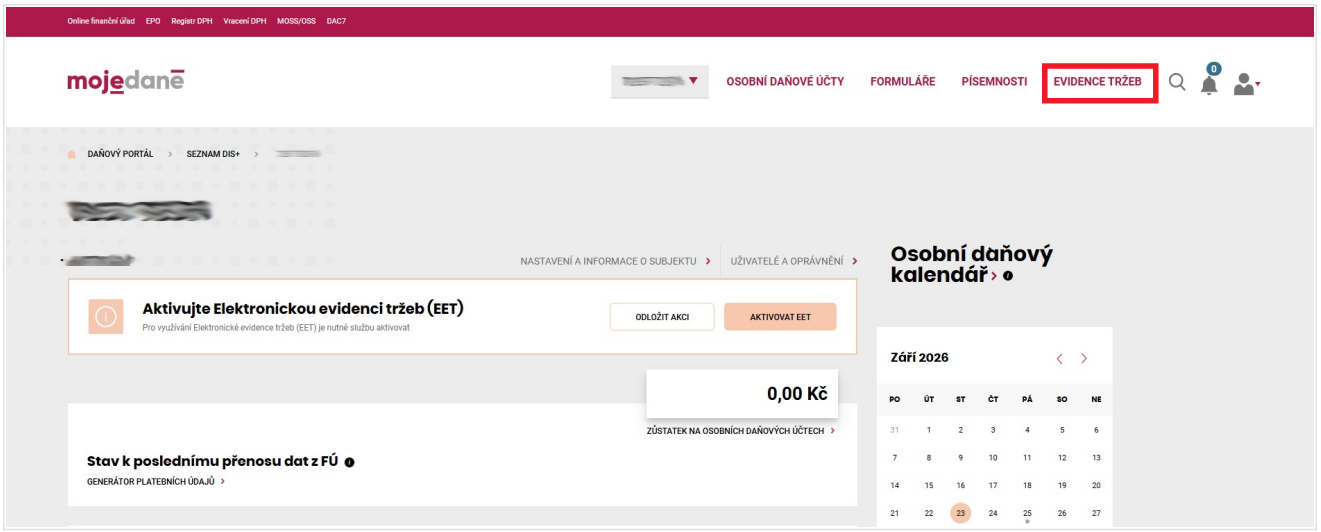
Based on the Czech Financial Administration's instructions, including information in the original screenshots. Czech interface labels are retained to help you navigate the portal.

02 Check activation and open sales registration

3. A notification confirming successful activation of EET 2.0 appears in the top-right corner. The **ZÁKLADNÍ KROKY K ZAHÁJENÍ EVIDENCE** (basic steps to start sales registration) window also opens. Read the information and click **ROZUMÍM** (I understand).



4. You are now enrolled for sales registration. At the top of the page, click the **EVIDENCE TRŽEB** (sales registration) tab next to the magnifying glass used to search DIS+. This opens the sales registration page.



03 Next steps and postponing activation

Additional information from the basic steps window

Report registration unit details: in registration unit management, use **NOVÁ EVIDENČNÍ JEDNOTKA** (new registration unit) or **NAČÍST ZE SOUBORU** (load from file) for bulk import.

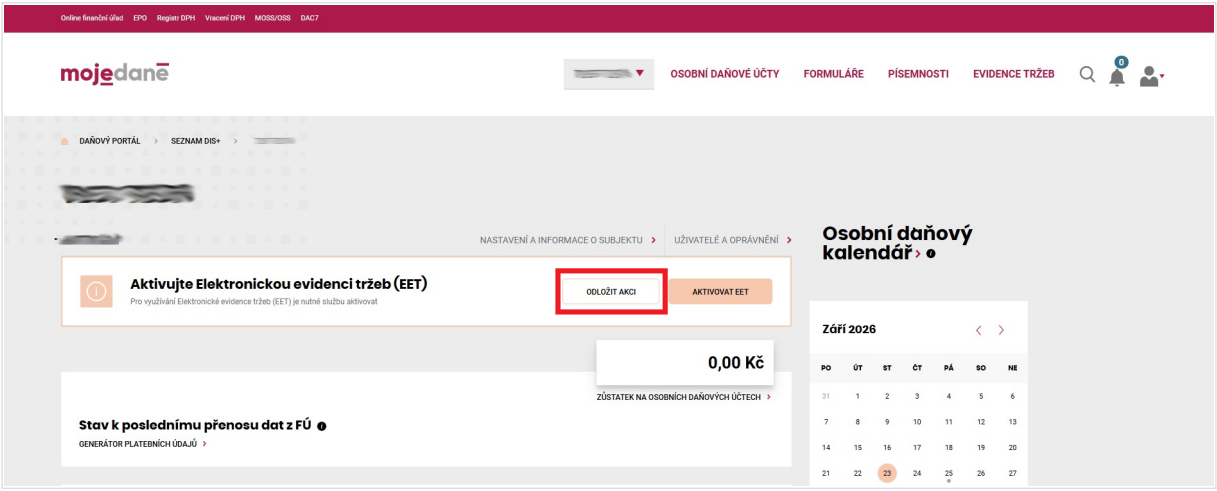
Obtain a cash register certificate: under Pokladní certifikáty (cash register certificates), go to the certification authority portal, generate the required number of certificates, save them and install them on the cash register device following the system supplier's instructions.

Configure the cash register device: if you use the government's MOJE EET web application, pair DIS+ with it under **Profily MOJE EET** (MOJE EET profiles) by selecting **PŘIDAT NOVÉ PROPOJENÍ** (add a new connection).

Start sales registration: summaries appear under **Součty** (totals) and **Tržby** (sales). These tabs become available after at least one registration unit is reported, or if another taxpayer registers sales on your behalf. According to the displayed window, the function will be available no earlier than **1 January 2027**.

If you want to postpone activation

Click **ODLOŽIT AKCI** (postpone action). The activation offer will no longer appear on the DIS+ entry page. You can activate EET at any later time using the **EVIDENCE TRŽEB** tab at the top of the page, next to the magnifying glass.



Source: Czech Financial Administration - original instructions

Source checked on 16 November 2026